

**Cherry Tree Learning Centre AP Academy:
Information for Parents**

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if we require pupils to remain at home during the pandemic. This may be for self-isolation purposes, if we have to isolate a 'bubble' of pupils, or if advised by Public Health colleagues in local lockdown arrangements.

1. The remote curriculum: what is taught to pupils at home?

Will my child be taught broadly the same curriculum as they would if they were in school? Yes, pupils will continue to follow the CTLC curriculum whilst working remotely. Some pupils may also access the remote education provided by their home school, if they are reintegrating back to school on a planned programme. Adaptations will be made where necessary.

2. Remote teaching and study time each day

How long can I expect work set by the school to take my child each day? Pupils will be taught live lessons online according to their timetable and will be required to engage in that lesson. Individual arrangements may be considered can be made for those pupils that find this a challenging way of working, and work will also be set in the Google classroom.

Lessons will start at 9.30am and we expect pupils to be dressed appropriately and to be ready. A mixture of live lessons and independent task will run throughout the day. Please encourage your child to join the lessons on time and complete all of the learning tasks. We do not expect them to work after school finishing time of 3.00 pm.

3. Accessing remote education

How will my child access any online remote education you are providing? Your child will have been given a CTLC email address (if they have forgotten it, please ring the School Office on (01384 813739 to get a reminder) and they will have an invite to each of their lessons. They just click on this link and it will take them into the classroom. There will always be at least 2 members of staff present. Our IT technician, can help support you if there are any problems - please ask.

If my child does not have digital or online access at home, how will you support them to access remote education? We will ensure that your child has a laptop or chromebook so that they can access the live lesson. We will also ensure that they have received support, guidance and training in how to access and participate in the lessons, and how we use the Google Classroom appropriately. If your child has not logged in, staff will telephone to check that they are ok and if they need any support or help to get into the lesson.

4. Remote Teaching

How will my child be taught remotely? Your child will be taught through a Google Meet. This is a secure area within our dedicated system and is carefully controlled. No one without an invite can access the meet. They will be taught by their normal teacher and will be supported by staff that they know. The lesson and associated activities will also be available in the Google classroom. This may include recorded lessons from Oak National Academy and activities on websites that have been checked.

Teaching staff will give your child feedback on their work either verbally in the class, through individual sessions arranged in the afternoons, through mentoring sessions or in written form on their work in the Google classroom.

5. Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home? We expect that pupils will follow their on-line timetable when working remotely and submit completed work as detailed in the Google classroom. We also expect them to complete any independent learning and engage with any individual sessions.

We ask that you, as parents/carers, support your child by providing a quiet space for their learning, and

remind them when to log in for their lessons. Please encourage them to complete their independent work also.

If your child has any questions whilst learning from home, please encourage them to email their subject teacher or core teacher, or leave a message in the Google classroom.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns? We do expect our pupils to engage fully with their remote learning provision, however, we recognise that some pupils with additional needs may find this a challenge. We will work with you to find a solution that works successfully for your child so that they can maintain their learning. If there are any concerns, a teacher will contact you to discuss the situation further and work with you on a plan to rectify any concerns.

How will you assess my child's work and progress? Teaching staff will be providing regular feedback on your child's work and progress in their subjects as described above. In addition to this, teachers may also use a range of assessment tools including quizzes that are marked automatically via digital learning platforms. Review meetings to look at progress towards targets on individual learning plans will continue to take place.

6. Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education? We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and guardians to support those pupils in the following ways:

- Remote learning using pre-recorded lessons from Oak National Academy
- Low stakes quizzes to check understanding with individual pupils and modelling and scaffolded examples
- Clear instructions for each subject area in the Google classroom
- Individual support from staff members- either in class or in additional sessions
- Email access for contact with subject teachers and core teachers where they can ask for additional support
- Paper based activities and textbooks can be provided where pupils prefer this way of working.

7. Remote education for self-isolating pupils

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above? If your child is self-isolating, they will be invited to log into the lessons that are taking place in the centre and join in with their classes. If they find this difficult, individual arrangements will be made as outlined above.

If you are unsure about any aspect of the remote learning offer, then please contact us for a further discussion with your child's teacher. CTLC does not have a 'one size fits all' curriculum offer and we will be flexible and will adapt approaches and resources to ensure that your child can get the most from their remote learning and maintain their learning and progress.